



LifeSpan Care Consulting

Privacy Notice

Effective Date: August 8, 2026

Last Updated: August 10, 2026

Your Privacy Matters

LifeSpan Care Consulting respects your privacy. We understand that the information you share with us may be personal and sensitive. This Privacy Notice explains, in simple language, what information we may collect, how we use it, and the choices you have.

What Information May We Collect?

Depending on the services you request, we may collect information such as:

- Your name and contact information
- Information about family members or caregivers
- Disability or support-related information
- Educational information
- Housing information
- Benefits and public-assistance information
- Caregiving and life-planning information
- Documents you choose to provide
- Payment and billing information
- Information you provide during consultations, forms, emails, calls, or other communications

We generally collect only information that is reasonably necessary to provide our services and operate our business.

How Do We Use Your Information?

We may use your information to:

- Provide consulting and planning services
- Understand your goals and needs
- Develop plans and recommendations



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- Identify resources and services
- Communicate with you
- Schedule and manage appointments
- Prepare documents and planning materials
- Process payments
- Maintain appropriate business records
- Improve our services
- Meet legal or business requirements

LifeSpan Care Consulting does not sell your personal information.

When Might We Share Information?

We will generally not share your personal information with another person or organization without your permission when permission is required.

With your authorization, we may communicate with organizations or individuals involved in helping you, such as:

- Schools
- Government agencies
- Housing organizations
- Community organizations
- Service providers
- Healthcare or care-related organizations
- Attorneys or other professionals
- Family members or designated representatives

We may also disclose information when disclosure is required or permitted by applicable law, or when necessary to address certain safety or legal concerns.

How Do We Protect Your Information?

We use reasonable administrative, technical, and organizational safeguards to protect information from unauthorized access, use, or disclosure.



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However, no electronic system, email service, text message, website, or internet transmission can be guaranteed to be completely secure.

Please avoid sending highly sensitive information through unsecured electronic communication unless requested or approved by LifeSpan.

Electronic Communication

If you choose to communicate electronically with LifeSpan, we may use email, text messages, electronic forms, online scheduling, video conferencing, or other electronic communication tools.

Electronic communications may carry privacy and security risks.

You may request an alternative communication method at any time.

How Long Do We Keep Information?

LifeSpan may retain client information for as long as reasonably necessary for providing services, maintaining business records, meeting contractual obligations, resolving disputes, or complying with applicable legal requirements.

Your Privacy Choices

You may contact LifeSpan to:

- Ask questions about how your information is used
- Request information about your records
- Update your contact information
- Change your communication preferences
- Ask about available secure communication options
- Withdraw a previously provided authorization, when applicable

Some requests may be subject to legal or administrative limitations.



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Important Notice About HIPAA

LifeSpan Care Consulting provides consulting and resource-navigation services. **LifeSpan is not necessarily a HIPAA-covered entity or HIPAA business associate simply because it works with individuals or families who have health or disability-related information.**

If LifeSpan is ever acting in a capacity that makes specific federal or state privacy requirements applicable, we will comply with the laws and requirements that apply to that role.

Contact Us

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